

Excluded Class Code Justification Form

*Brokers/producers should complete this form with their clients to provide supporting rationale for making an exception on an excluded class code or to provide explanations to support acceptance of a class that is only acceptable under certain conditions or without certain exposures. Please provide sufficient information so a determination can be made. **Separate documentation is required for each excluded code request.** RCS must review and approve all such requests for prospective and existing accounts. **Use the SAVE AS feature and rename this document to save.***

Person Completing Form		Today's Date	
Insured/Company Name		24 Hour Exposure:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Class Code Desired:		Hourly Wage Rate	
Class Code Description:			
Placement Location/Client:		Governing Class Code	

Placement Client(s) Primary Raw Materials, Manufacturing Process & End Products:

Detailed Description of Tasks Performed by Temp Employees:

Narrative discussion-outline losses associated with excluded class

Outline any unusual tasks, airborne exposures or other potential hazards to which temps might be exposed

Other Comments:

RCS Recommendation to Accept Class Code:	<input type="checkbox"/> Yes <input type="checkbox"/> No
RCS Reviewer:	
RCS Comments:	